

PRIVACY POLICY FOR PARTICIPANTS AT EVENTS

(In pursuance of EU Regulation 2016/679 and of the Privacy Code, as amended by Legislative Decree 101/2018)

The ITALIAN NATIONAL INSTITUTE OF HEALTH with registered office in viale Regina Elena n. 299 - 00161 Rome, Tax Code 80211730587 - VAT number 03657731000 (hereinafter "ISS"), as Data Controller in the context of events, in pursuance of Articles 13 and 14 of EU Regulation no. 679/2016 (hereinafter "GDPR") and of the Privacy Code, as amended by Legislative Decree 101/2018, informs participants attending events that their personal data will be processed in the manner and for the purposes described in the following:

1. Purpose and Lawfulness of the Processing

The personal data collected by the Data Controller shall be processed exclusively for the purpose of managing the training activities for the participants during the training events held in presence or through a videoconference platform or other synchronous method used by the ISS.

In particular, the personal data collected by the Data Controller through the registration application and the final verification test is processed for:

- a) registration and participation in the event;
- b) sending out notices, such as confirmation of the event and reminder to participate, as well as the attribution of training credits and the issuing of the certificates of attendance;
- c) publication and / or dissemination in any form, for training purposes, of participants' voice recordings and pictures taken during the activities carried out in the context of the event.

The legal grounds for the processing of personal data referred to in the following Point no. 2 of this Privacy Policy is provided for in Article 6 (1), *letter a)* of the GDPR, which states that "*the data subject has given consent to the processing of his or her personal data for one or more specific purposes*". Such consent can be withdrawn at any time.

2. Nature of the provision of data and effects of failure to provide the data

With reference to the purposes indicated in the previous Point 1, letter a), b), the provision of data is mandatory since they are necessary for participating in the event. Therefore, refusal to provide the data will make participation in the event impossible.

With reference to the purposes indicated in the previous Point 1, letter c), the provision of data is optional. Refusal to provide consent will not prevent participation in the event.

3. Categories of Personal Data

For the purposes referred to in Point no. 1, the following categories of data may be collected and subsequently processed:

- Personal data;
- Contact details;
- Data concerning the data subjects' qualifications;
- Data concerning the data subjects' profession and / or the job performed;
- Audio-video recordings and photographs of the data subjects.

4. Processing methods

The processing of personal data is carried out by means of the operations indicated in art. 4 (2) of the GDPR and more precisely: collection, recording, storage, consultation, retrieval, comparison, use, communication, dissemination and erasure or destruction of the data.

The data are processed by the Data Controller only by means of methods, tools and IT procedures, strictly necessary to achieve the purposes described in Point no. 1.

In pursuance of Article 32 of the GDPR, the Data Controller shall also implement physical, technical and organizational measures to ensure an appropriate level of security to prevent data loss, unauthorized disclosure of or access to the personal data (Data Breach), in compliance with the regulatory provisions on the processing of personal data.

5. Retention period

The personal data collected during the residential event or via the videoconference platform will be stored in the paper and IT archives of the ISS for a maximum period of 5 years from the collection of the personal data and in any case for no longer than is necessary to achieve the purposes of the processing as indicated in Point no. 1 of this Privacy Policy.

6. Access to personal data

Personal data may be accessed, for the purposes referred to in Point no. 1, by the employees of the Data Controller involved in the residential training event attended by the data subject; the data may also be accessed by other Institutions, Bodies, Authorities to which the Data Controller has a communication obligation required by law and/or for the same purposes and legal grounds referred to in Point no. 1.

7. Communication and transmission of personal data

The data collected, including personal data, will be communicated and transmitted to the accreditation bodies (AgeNaS, CNOAS, Ministry of Education) in order for them to allocate the training credits, if any.

Furthermore, it should be noted that during the residential events, the teachers and / or speakers will deliver presentations (slides containing data, graphics, images) and / or video clips that will

be handed out for educational purposes only to the participants; unauthorized disclosure and improper use of these materials is punishable by law.

In addition, if the event is recorded and subsequently published on the ISS websites (such as www.iss.it and/or www.eduiss.it), on the social channels of the Data Controller and / or on any medium suitable for dissemination / publication, even atypical channels, the data subject must allow the use of their pictures, videos and recordings by signing the disclaimer referred to in Annex 1.

8. Rights of the data subject

The data subject has the rights referred to in Article 15 of the GDPR *et seq.* More precisely, right of access, right of rectification of inaccurate data and integration of incomplete data, right to erasure, right to restriction of processing, right to data portability, right to object to the processing of his or her personal data, as well as the right to lodge a complaint with the Supervisory Authority (Article 77 of the GDPR and 141 of the Privacy Code, as amended by Legislative Decree 101/2018).

The data subject has the right to withdraw his or her consent, given previously, at any time and without any particular formality, in pursuance of Article 17 (1), *letter b*) GDPR. However, this withdrawal does not affect the lawfulness of the processing already carried out on the basis of the consent given previously and will have the sole effect of not allowing the processing of the data subject's personal data in the future.

9. How the data subject can exercise his or her rights

The data subject may at any time exercise his or her rights by sending a specific communication to the PEC address of the Data Controller:

- **ITALIAN NATIONAL INSTITUTE OF HEALTH** with registered office in viale Regina Elena n. 299 - 00161 Rome PEC: protocollo.centrale@pec.iss.it

10. Identity and contact details of:

- **Data Controller - ITALIAN NATIONAL INSTITUTE OF HEALTH**

In the person of the Legal Representative: Prof. Rocco Domenico Alfonso Bellantone E-mail: presidenza@iss.it - PEC: protocollo.centrale@pec.iss.it Tel.: 06 4990.1

- **DPO (RPD) – SCUDO PRIVACY S.r.l.**

In the person of Dr Carlo Villanacci E-mail: responsabile.protezionedati@iss.it
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